

**Record of Training - Safe Handling Procedures for Racks**

Employee Name: \_\_\_\_\_

Date of Training: \_\_\_\_\_

(video and test)

	TRUE	FALSE
1) It is not necessary to determine which side of the rack has the turning wheels, as they are all the same.		
2) If a rack is too heavy or awkward to move you should always ask for help in assisting to move it.		
3) The proper and safest position to move a rack is to stand to the side of the rack with the turning wheels closest to you.		
4) When moving a rack into a tight space you should always keep your hand on the 'outside' of the rack.		
5) When moving a rack out of position your feet placement is not important.		
Please rate how useful you found this training on a scale of 1 to 5 with 1 being the least useful and 5 being the most useful.		
1    2    3    4    5    (Circle a number)		
Please provide any suggestions to improve the training or the safe handling of racks.		

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Supervisor Signature